



## OGSLP Study Abroad and Foreign School Authorization Form

### I. LENDER/DISBURSING AGENT INFORMATION

1. Lender/Disbursing Agent Name: \_\_\_\_\_
2. Lender/Disbursing Agent ID: \_\_\_\_\_
3. Lender/Disbursing Agent Fax number to return the completed form to: (        ) \_\_\_\_\_ - \_\_\_\_\_

### II. STUDY ABROAD AND FOREIGN SCHOOL INFORMATION

4. Home Institution/Foreign School Name: \_\_\_\_\_
5. Home Institution/Foreign School Code: \_\_\_\_\_
6. Demographic information of the study abroad home institution or foreign school:  
 \_\_\_\_\_  
 \_\_\_\_\_

### III. BORROWER AND LOAN DISBURSEMENT INFORMATION/VERIFICATION

7. Borrower Name: \_\_\_\_\_
8. Last four digits of Borrower's SS#: \_\_\_\_\_
9. The disbursement(s) for the borrower listed above will be made co-payable to the school and the borrower. **No OGSLP verification is required.**

#### STUDY ABROAD

10. The borrower has requested **direct** disbursement(s) for a study abroad program.

**We request OGSLP to verify the following bolded items prior to each disbursement of the loan:**

Disbursement Date	<b>Borrower Enrolled<sup>1</sup></b>	Initials
	Y    N	
	Y    N	
	Y    N	

<sup>1</sup> Y = Borrower's enrollment has been verified as at-least -half-time  
 N = Borrower not eligible based on enrollment

#### FOREIGN SCHOOL

11. The foreign school has requested the lender to **directly** disburse the loan to the borrower listed.

**We request OGSLP to verify the following bolded items prior to each disbursement of the loan:**

Disbursement Date	<b>PEPS<sup>1</sup></b>	<b>Borrower Enrolled<sup>2</sup></b>	Initials
	Y    N	Y    N	
	Y    N	Y    N	
	Y    N	Y    N	

<sup>1</sup> Y = Foreign school has been verified as eligible on PEPS  
 N = Foreign school not eligible based on PEPS

<sup>2</sup> Y = Borrower's enrollment has been verified as at-least -half-time  
 N = Borrower not eligible based on enrollment

## **Instructions for completing the Study Abroad and Foreign School Authorization Form**

This form is to be completed by lenders or disbursing agents after being notified by the school that the borrower is in a study abroad program or attending a foreign institution. OGSLP will verify that a study abroad student requesting direct disbursement or a student attending an eligible foreign institution has been accepted for at least half-time enrollment at an eligible foreign institution. [Note: *Please fax the completed form to (405) 234-4459 and allow 3-5 business days for processing time.*]

### **I. Lender/Disbursing Agent Information:**

- 1. Lender/Disbursing Agent Name:** Provide the name of the lender or disbursing agent.
- 2. Lender/Disbursing Agent ID:** Provide the six-digit Department of Education lender or disbursing agent code.
- 3. Lender/Disbursing Agent Fax number to return approval to:** Provide the fax number (including the area code) of the lender or disbursing agent.

### **II. Study Abroad and Foreign School Information:**

- 4. Home Institution/Foreign School Name:** Provide the name of the home institution for study abroad students or the foreign school for students attending a foreign institution, whichever is applicable.
- 5. Home Institution/Foreign School Code:** Provide the six-digit Department of Education code of the home institution for study abroad students or the foreign school for students attending a foreign institution, whichever is applicable.
- 6. Demographic information of the study abroad home institution or foreign school:** Provide the study abroad home institution's or foreign school's complete address, telephone number, fax number, e-mail address and the name of a contact person.

### **III. Borrower and Loan Disbursement Information/Verification:**

- 7. Borrower Name:** Provide the borrower's first name, middle initial and last name.
- 8. Last four digits of Borrower's SS#:** Provide the last four digits of the borrower's social security number.
- 9. The disbursement(s) for the borrower listed above will be made co-payable to the school and the borrower:** Mark this box for study-abroad and foreign school borrowers that will have disbursement(s) made co-payable to the school and the borrower. No OGSLP verification is required.
- 10. The borrower has requested direct disbursement(s) for a study abroad program. We request OGSLP to verify the following bolded items prior to each disbursement of the loan:** Mark this box for a study-abroad borrower requesting direct disbursement(s). Please list only the first disbursement date of the loan on the "Disbursement Date" line. Either the original form or a copy of the originally completed form listing the next scheduled disbursement date must be submitted to OGSLP before each subsequent disbursement. OGSLP will verify that the student has been accepted for at-least-half-time enrollment. *Wait for faxed, OGSLP-completed form before making disbursements on checks made payable directly to the borrower.*
- 11. The foreign school has requested the lender to directly disburse the loan to the borrower listed. We request OGSLP to verify the following bolded items prior to each disbursement of the loan:** Mark this box for a foreign school requesting disbursement(s) made payable directly to the borrower. Please list only the first disbursement date of the loan on the "Disbursement Date" line. Either the original form or a copy of the originally completed form listing the next scheduled disbursement date must be submitted to OGSLP before each subsequent disbursement. OGSLP will verify, prior to each disbursement, that the school remains eligible and the student remains enrolled at-least-half-time. *Wait for faxed, OGSLP-completed form before making disbursements on checks made payable directly to the borrower.*